

 <p>العمانية للنطاق العريض</p> <p>تمكين الفرص Unlocking the Potential</p>	
Attention:	To whom it may concern
Date:	27/10/2020
From:	Oman Broadband Company SAOC
Our Reference:	Tender #OBB- T-012-20 Consolidated Transport Services (Car Lease Services)

Tender No: - T-012-20

Tender Title: Tender #OBB- T-012-20 Consolidated Transport Services (Car Lease Services)

Dear Sir,

Oman Broadband Company SAOC (Oman Broadband) invites 'Bidder' to bid for the Services in accordance with the terms and conditions set down in the Tender Documents. If you are a successful Bidder you shall be required to enter into a Contract in accordance with the Form of Agreement.

The Tender Documents shall comprise the following Sections:

- T1** Invitation to Bid
- T2** Instructions to Bidders
- T3** Data to be provided by Bidders
- C1** Form of Agreement
- C2** HSE Requirements
- C3** Conditions of Contract
- C4** Scope of Work
- C5** Schedule of Prices
- C6** Specification
- C7** ICV Content

Only section T1 is provided; the other documents will be issued to interested Bidders that pay the Tender fee and submit confirmation of payment of the Tender Fee and the Bidder Data Sheet attached under Appendix 1 to the undersigned.

In the preparation and submission of the Tender, Bidder shall comply with the Tender Documents. Oman Broadband reserves the right to disqualify the Bidder if any of the requirements included in the Tender Documents are not met.

Yours faithfully,

For Oman Broadband Company



تمكين الفرص
Unlocking the Potential

OMAN BROADBAND COMPANY SAOC

OBB-T-012-20

**Consolidated Transport Services
(Car Lease Services)**

T1, INVITATION TO BID

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1.0 Terms of Tender and Tender Overview

1.1 Terms of Tender

1.1.1 The terms and conditions applicable to this Tender Process are detailed in Sections T1, T2, and T3. T2, T3, C1 to C7 may only be available with the complete Tender Document following payment of the Tender Fee.

1.2 About Oman Broadband Company

1.2.1 Oman Broadband Company SAOC (Oman Broadband) founded in 2014 as a joint-stock company wholly owned by the government of the Sultanat of Oman. It is strategically vital to Oman future development serving wider digitization agenda of the Company.

1.2.2 Through its visionary and collaborative approach to the market, Oman Broadband will help to empower the nation with high-speed broadband fiber access to citizens and business alike.

1.2.3 The company aims to have the maximum nation coverage in line with the digital Oman strategy, e-government and Oman Future Economic Vision 2020.

1.2.4 The next generation fiber optic network will become exponentially faster, bringing community and enterprise benefits of enhanced delivery of communication services, cost savings, increased competitiveness and improved sustainability.

1.2.5 Oman Broadband focuses upon the development of a passive fiber network infrastructure, providing equal and open access to telecommunication service providers, on a wholesale basis, and owners and operators of private networks, on a retail basis, thereby enabling end users to efficiently leverage high speed fiber in Oman.

1.3 Description of the Service

1.3.1 Oman Broadband along with OICTG and SCT aims to consolidate its requirements and floating a single tender for the transportation services of a contract of 6 years (3+3 years). The contract shall be on a "Call-off" basis and Oman Broadband will be leading the contract during the tendering stage as well as managing the evaluation process. The contract is operationally designed for the daily, monthly, quarterly and annually usages. The scope will include:-

1.3.2 The transportation services design for 6 years contract (3+3 years) contract.

1.3.3 Service Provider shall lease cars to OICTG whenever required.

1.3.4 Service provider shall provide brand new vehicles for annually leasing on the start of the contract.

1.3.5 Service provider shall provide not less than 2020 new or used vehicles model for daily, monthly, and quarterly leasing.

1.3.6 Service provider shall require providing a new vehicle after completed the first 3 years of the contract for the annual option.

1.3.7 All vehicles for the next three years of the contract shall be one years old and zero mileage for the annual usage and not less than 2023 module for the monthly, quarterly usage.

1.3.8 All vehicles shall be in white color. For daily and monthly leasing any color can be accepted.

1.3.9 NOC and road permeant or any document required for the vehicle to cross the borders shall be provided by the Service provider.

1.3.10 Vehicle's insurance and registration renewal (cost & process) shall be under the responsibility of Service provider.

1.3.11 All vehicles shall be covered with Oman & UAE full insurance including theft, nature disaster and AAA services.

1.3.12 In case of accident, Oman Broadband shall be responsible to pay a maximum of R.O 100 only for the Insurance Excess.

1.3.13 In case of accident, service provider shall bear any cost for spare parts, repairs, labor charge and breakdown or any related expenses.

- 1.3.14 In case of accident, vehicles shall be repaired in dealer workshop or first-class workshop with original spare parts.
- 1.3.15 Same brand and model or better shall be provided immediately as a replacement vehicle in case of accident, maintenance, breakdown, and registration renewal.
- 1.3.16 Oman Broadband shall communicate the date of the periodic maintenance of each vehicle.
- 1.3.17 Service provider shall bear the cost or any related expenses such as breakdown, in case of regular services, major services and repair.
- 1.3.18 In case of vehicle due for maintenance or required repair, service provider must pick up the vehicle and deliver the replacement to the concerned at Oman Broadband.
- 1.3.19 The service provider must provide maintenance in all governorates since vehicles shall be deployed in different locations.
- 1.3.20 Service provider shall be responsible to bear the cost of well-known high-quality tires replacement every 2 Years or 40,000 Km (whichever is earlier) or in case of tire damage.
- 1.3.21 Service provider must maintain a logbook/delivery note for all vehicles during delivery, replacements, and handover period.
- 1.3.22 Oman Broadband reserves the right to reject any vehicle found not in an acceptable condition.
- 1.3.23 Service provider shall provide any additional leasing vehicles during emergency situations within one working day.
- 1.3.24 Service Provider shall be able to provide and lease cars wherever required in all Governorates of the Sultanate of Oman.
- 1.3.25 Service provider must provide fuel cards for each car with a monthly limit. Oman Broadband will compensate the service provider with the actual cost of fuel consumed on monthly basis.
- 1.3.26 Oman Broadband will be responsible to pay all traffic/municipality fines for all rented vehicles during renting period.
- 1.3.27 Service provider shall submit monthly invoice along with a copy of any traffic fines for collection.
- 1.3.28 The Service provider shall allow Oman Broadband to paste its logo by plastic sticker (or any removable material) on the car.
- 1.3.29 The service provider should ensure that all vehicles are provided with a fire extinguisher, tool kit and first aid kit box.
- 1.3.30 All vehicles must be equipped with IVMS. The cost of installation and removal of the system will be borne by the service provider.
- 1.3.31 Service provider shall be able to provide PDO safety standard vehicles whenever required.
- 1.3.32 Service provider shall be able to provide vehicle with driver whenever required.
- 1.3.33 Service provider shall be able to provide insured track with load whenever required.
- 1.3.34 Service provider shall provide detailed cost of each type of vehicle. For example, Land cruiser all types V8, V6, number 1, number 2, Prado etc.
- 1.3.35 Service provider shall provide carwash coupons or contract with one of close carwash station. Payment of carwash service will be bear by Oman Broadband.
- 1.3.36 In order to be considered in the next three years of the contract, the service provider shall be achieving an acceptable performance according to the OBB requirements.
- 1.3.37 Service provider shall be able to provide insured track with load whenever required.
- 1.3.38 Bidder shall provide experienced focal point for managing the service.

1.4 Minimum Requirements to Participate in Tender

Following is the brief description of minimum eligibility, capability, experience required in order to participate in the Tender:

- 1.4.1 Company duly registered within the ministry of commerce and industrial and Riyadh as an SME category for activities of car leasing services.
- 1.4.2 Bidder shall have 2 years' experience as minimum.
- 1.4.3 Shall confirm meeting all the tender requirements mentioned in the tender documents.
- 1.4.4 Fully comply to the scope of work requirements.
- 1.4.5 Compliance with all minimum vehicle specifications for each type of vehicle.
- 1.4.6 Confirmation of vehicles replacement as stated in the tender document.
- 1.4.7 Proposed brands must have been in the Omani market for last 10 years.
- 1.4.8 Bidder shall have handled car leasing at least 2-3 contracts in the last five years.
- 1.4.9 Confirmation of ability to lease and provide cars in any part of Oman.

2.0 Requirements to Collect Tender Document

2.1 Bidder Details Sheet

- 2.1.1 In order to correctly identify the Bidder and the Bidder's point of contact for this Tender Process, Appendix 1 shall be completed by the Bidder and presented, by hand or scanned and forwarded via email, to the Contracting Section before the Tender Documents can be released to the Bidder.

2.2 Tender Fee

- 2.2.1 The Tender Fee for this Tender is **RO 400.000**.
- 2.2.2 The Bidder can make the payment of the Tender Fee either of the following options:
 - a) Provide a cheque with value stated above in favor of "Oman Broadband Company SAOC" and identifying the Bidders' name and the Tender number (e.g. Bidder Name. Deposit for Tender OBB-T-012-20) must be presented, by hand, to the Contracting Section before the Tender Documents can be released to the Bidder.
 - Or
 - b) Make Bank transfer to the following Oman Broadband account, which the transfer receipt must be presented in order to collect the Tender Documents:

Oman Broadband Company SAOC

Bank : Bank Muscat

Branch: Corporate Branch

Account: 0423044209960013

2.3 Confidentiality Declaration

- 2.3.1 Prior to collection of the Tender Documents the Bidder shall sign the attached Confidentiality Declaration (Appendix 2). The Confidentiality Declaration must be completed, signed by an authorized person, stamped with the Bidders company stamp, and be presented, by hand or scanned and forwarded via email, to the Oman Broadband Contracting Section before the Tender Documents can be released to the Bidder.

3.0 Oman Broadband Contact Point

- 3.1.1 All communication with Oman Broadband shall be through Clarification Requests, in writing and addressed to tenders@omanbroadband.om

3.1.2 No Clarification Requests shall be entertained after the Clarification Request Closing Date included in the table in Article 6.0 below

4.0 Tender Collection

4.1 Collection of Tender Documents

4.1.1 Once the Bidder Details Sheet, Confidentiality Declaration and confirmation of payment of Tender Fee requested in Article 2.3 above have been received, Bidder may collect the Tender Documents from Oman Broadband Contracting Section.

5.0 Bid Bond

5.1.1 To ensure conformance of the Tender, the Oman Broadband requires the Bidder to issue a Bid Bond in the exact format detailed in Section T3. The value of this Bid Bond shall be indicated in Section T3. The Bid Bond shall be forwarded to Oman Broadband as a separate envelop along the tender proposal. The Bid Bond shall be enforced in the event that Bidder fails to submit and substantiate a conforming bid or has failed to accept award of the contract or purchase order.

6.0 Outline Tender Process and Submission of Bid

6.1.1 The Technical Bid and the Commercial Bid are to be submitted in two different envelop at the time stated below.

6.1.2 The opening of the Technical Bid and Commercial Bid is the discretion of Oman Broadband.

6.1.3 The proposed Tender Process schedule is:

Activity	Date
Issue of T1-Invitation to Bid	27/10/2020
Tender Documents available for collection	28/10/2020
Final date for collection of Tender Documents	5/11/2020
Clarification Request Closing Date	12/11/2020
Technical and Commercial Bid Submission Date	19/11/2020

6.1.4 Bids to be submitted by 2.00 PM on or before Bid Submission Date.

7.0 Contract Award

In the event that Oman Broadband considers Bidder to be commercially a potentially successful competitor for the award of the Contract, Oman Broadband may subject Bidder to a further technical and financial evaluation. Only when a Bidder satisfies Oman Broadband technical, financial and commercial requirements will a Contract be awarded.

8.0 Appendix 1 – Bidder Details for this Tender

Contract/ Tender number	OBB-T-012-20
Contract/ Tender title	Consolidated Transport Services (Car Lease Services)
Full name of Bidder	
Postal Address	
City	
Country	
Website	
Office main tel. number	
Country of registration	
Status in Oman	Agent / locally registered branch office / Omani LLC / foreign company
Ownership details (percentages and names, indicate where Omani)	- XX% - - XX% - - XX% -

Name of company and address to be awarded the Contract (if different from details above)

Full name	
Registered address	
City	
Country	
Office main tell number	
Status in Oman	Agent / locally registered branch office / Omani LLC / foreign company
Ownership details (percentages and names, indicate where Omani)	- XX% - - XX% - - XX% -

Bidder's representative to which all Tender correspondence shall be addressed

Name of person	
Fax number	
Telephone number	
GSM number	
e-mail address	

Bidder's agent in Oman (if applicable)

Omani agent name	
Postal address	
Fax number	
Telephone number	
GSM number	
e-mail address	
Our Omani agent is permitted to pick up the Tender Documents on our behalf	Yes No, we will pick up the documents ourselves. No, please send the documents to my foreign address stated above.

Tender Fee is paid and receipt attached:

Tender Documents Received By:

Signature

Resident Card No.....

9.0 Appendix 2 – Confidentiality Declaration

The undersigned Having its principal office..... (The 'Bidder') hereby declares Oman Broadband Company SAOC ('Oman Broadband') to accept the following terms and conditions on which the Company is prepared to communicate to the Bidder certain Confidential Information pertaining to the Work under the above mentioned Tender as hereinafter defined.

9.1 Definitions

9.1.1 Confidential Information

shall mean all knowledge, data or information acquired by Bidder from, or disclosed to Bidder by the Oman Broadband, or on behalf of Oman Broadband, in connection with the Tender Documents, Clarifications and the Tender Process in writing, drawings, magnetic tapes, computer programs or in any other way, as well as all knowledge, data or information derived there from, to the extent that such knowledge, data or information at the time of such acquisition or disclosure is not either already in the unrestricted possession of Bidder or part of public knowledge or literature.

9.1.2 Confidential Record

Shall mean all Tender Documents, Clarifications and any other material containing Confidential Information.

9.1.3 Third Party

Shall mean any party other than Oman Broadband or Bidder.

9.2 Confidentiality

9.2.1 Bidder shall preserve and cause its employees to preserve the confidentiality of any Confidential Information.

9.2.2 Bidder shall not for any purpose other than the preparation and submission of a Bid

- disclose to any Third Party or enable any Third Party to note the fact that Bidder has been invited to submit a Bid and/or, if applicable, the fact that the Contract is awarded to Bidder;
- reproduce, copy or use, or disclose to, place at the disposal of or use on behalf of any Third Party or enable any Third Party to read, copy or use, any Confidential Information; except with the prior written consent of Oman Broadband.

9.2.3 The undertakings above shall continue insofar and for so long as the Confidential Information or Confidential Record in question has not:

- a) become part of the public knowledge of literature otherwise than through any act or default on the part of Bidder; or
- b) been disclosed to Bidder under an obligation to maintain secrecy by a Third Party (other than one disclosing on behalf of Oman Broadband) who could lawfully do so and who did not derive such Confidential Information or Confidential Record from Oman Broadband.

9.3 Copyright

9.3.1 The copyright in any Confidential Record shall, in the absence of any express provision to the contrary thereon, be vested in Oman Broadband. Copyright in any record containing geological or geophysical data acquired or generated by Bidder in connection with the Contract shall be vested in Oman Broadband.

9.4 Return of Confidential Record

9.4.1 If Bidder declines to submit a Bid or is notified that its Bid is unsuccessful, upon written notification thereof by Oman Broadband, Bidder shall destroy electronic copies and return all hard copy Tender Documents including Addenda and Clarifications to Oman Broadband.

9.5 Third Parties

9.5.1 Bidder shall ensure that if under the terms of this confidentiality agreement any of the Confidential Information comes to the knowledge and/or in the possession of any Third Party, Bidder shall require from such Third Party that it shall abide by stipulations equivalent to those contained in this confidentiality agreement.

9.6 Validity

9.6.1 This Confidentiality Declaration shall be valid for a period of 5 (five) years from the date signed by the Bidder.

Agreed and accepted this

..... Day of..... 2020

And signed by a duly authorized person on behalf of the Bidder

(Signature)

Name: _____

Position: _____

For: _____